

<b>Northern Lehigh Recreation Authority</b>	<b>Section: Administrative</b>	<b>Number: NLRA-01</b>  <b>Issued:</b> <b>Revised:</b>
<b>Policies and Procedures</b>	<b>Subject: Non-Resident Fee Policy</b>	<b>Effective:</b> <b>Supersedes:</b> <b>Page:</b>

### 1.0 Purpose

To establish a policy that ensures fair and consistent determination of fees for Northern Lehigh Recreation Authority (NLRA) programs.

### 2.0 Scope

Application of this policy covers all programs and activities within NLRA.

### 3.0 Responsibilities

The NLRA Board of Directors are responsible for the general administration of this policy. The NLRA Executive Director shall be responsible for its implementation.

### 4.0 Definitions

Resident: A person that resides in the Borough of Slatington or Washington Township.

Northern Lehigh School District Resident: A person that resides in the Borough of Slatington, Washington Township or the Borough of Walnutport.

Non-Resident: A person that lives outside the Borough of Slatington and Washington Township.

Contractor: A third-party recreation program provider.

### 5.0 Policy

#### A. General

1. Non-Residents shall pay a fee determined to be 20% higher than the Resident rate, rounded up to the nearest dollar.
2. If a program is held at a Northern Lehigh School District facility, residents of the Borough of Walnutport will be charged the Resident rate.

3. If a program is held at any location other than a Northern Lehigh School District facility, residents of the Borough of Walnutport will be charged the Non-Resident rate.
4. If a program is operated by a Contractor that manages its own online registration, the Resident rate will be charged.

**6.0 Related Policies/Procedures (Listing only)**

None

**7.0 Exhibits (Forms, flowcharts, organization charts, etc.)**

None