



Northern Lehigh Day in the Park - Vendor Form

Plans for our 6th annual Day in the Park are underway! The festival will be Saturday, July 18th, 2026, from 3:00 p.m. - 9:00 p.m. with music from 3 p.m. – 8 p.m. in Victory Park, Slatington. We would like to invite you to be a vendor at the festival. The area will be buzzing with activity—food vendors, outdoor recreation and education outfitters, craft vendors, games, corn hole and music!

The event is being offered by the Northern Lehigh Recreation Authority (NLRA), in partnership the Borough of Slatington and Washington Township. Any proceeds occurring from the festival will be used to improve parks and recreation program, facilities and services in the Northern Lehigh community.

Enclosed is a commitment form with additional vendor information. Please submit your vendor form and accompanying fee (if applicable) by the advertised deadlines (the sooner the better to secure your spot). NLRA anticipates this event will continue to grow and be an even bigger success! We will be limiting the number of food trucks to ensure that our vendors have a successful day so please let us know you will join us today! Once we receive your form, you will receive a response from NLRA.

We appreciate your interest and look forward to another successful event for Northern Lehigh. Please do not hesitate to contact us with any questions at 484-633-0093.

Northern Lehigh Day in the Park

Saturday, July 18th, 2025, 3:00 p.m. - 9:00 p.m.

Vendor Name: _____ **Phone:** _____

Contact Name: _____ **Mobile Phone:** _____

Mailing Address: _____ **E-mail:** _____

City, State, Zip: _____ **Website/social media:** _____

- ____ Food Truck Vendor Fee – \$120 fee
- ____ Craft Vendor Fee - \$25 participation
- ____ Info Vendor (no sales) – Free (small donations to support future park, recreation and trails projects accepted and appreciated)

License/Insurance: **Food** Vendors must provide a copy of your PA food service license and proof of insurance.

Electrical & Water: Electric and Water are not available.

Set up: Check-in begins at 1:30pm and must be completed by 2:45 p.m. Saturday, July 18th. Contact NLRA in advance if you'd like to set up the night before.

COVID: All COVID protocols in place at the time of the festival must be followed.

Security: The Northern Lehigh Recreation Authority, event volunteers and any organization affiliated with the event are not responsible for any lost or stolen items. You are responsible for your own operation — attended or unattended.

To reserve your space, this form must be accompanied by the participation fee. Checks and money orders should be made payable to Northern Lehigh Recreation. All vendors will be assigned space on a first come, first serve basis. There will be no refunds and no rain date.

I have read and accepted the enclosed information for the Northern Lehigh *Day in the Park*.

SIGN: _____ **DATE:** _____

Return Form to:

Northern Lehigh Recreation
7951 Center Street
Slatington, PA 18080
nlrecauthority@gmail.com

Questions, contact Kasey Meixsell at nlrecauthority@gmail.com or 484-633-0093. Proceeds from Northern Lehigh Day in the Park will be used towards future park, recreation and trails projects. For more information visit www.northernlehighpa.myrec.com

Northern Lehigh Day In The Park—Vendor Information

The event will be held at Victory Park, 1237 Main St., Slatington, Pennsylvania.

The non-refundable fee may be paid by check or money order. Fee may not be sold or transferred.

Festival hours are 3:00 p.m.- 9:00 p.m. on Saturday, July 19, 2025. Music will be from 3:00 p.m. – 8:00 p.m. Please check in with festival staff upon arrival. You will receive information from NLRA on where your space is located and further instructions regarding check in and set up. Check-in begins at 1:30pm, Saturday, July 19. Set-up must be completed by 2:45 p.m. Contact NLRA in advance if you'd like to set up the night before.

Limited security will be provided during event hours only. It is at your own discretion that you leave items in your area unattended. All items in your area are the sole responsibility of the vendor.

Vendors are responsible for keeping their area clean, including clean up and trash removal after the event.

All vendors must provide a copy of their Pennsylvania food service license and proof of insurance.

Contact the NLRA if you need to make any special arrangements with regards to set-up.

The Northern Lehigh Day in The Park is an outdoor event and no alternate rain date or site is planned. Vendors should come prepared for the weather.

Northern Lehigh Recreation, event volunteers and any organization affiliated with the event assume no responsibility or liability for loss or damaged items or equipment.